

Minutes
Blue Ridge Regional Library Governing Board
Martinsville Branch Library
July 16, 2025

Board members Rebecca Adcock, Rives Coleman, Greg Peitz, Hannah Vinova (via Zoom), Yluelhaldi Rose, Christopher Gardner, Monica Hatchett, and Donata Worrell attended.

Also attending were Interim Director Melissa Chapman and Administrative Assistant George Gutshall.

Board members Lori Hundley, Felita Claybrooks, and Harry Rhett were unable to attend.

Call to Order:

Board Chair Rebecca Adcock called the meeting to order at 12:05 and welcomed those in attendance.

Minutes:

On a motion by Rives Coleman, seconded by Donata Worrell, the minutes from the June 18th meeting in Bassett were approved unanimously.

Public Comment:

Due to the number of new members of the board, all of the board members introduced themselves as well as the Interim Director and Administrative Assistant. Yluelhaldi Rose and Greg Peitz also notified the board that they are stepping down effective the end of the month. The localities are notified and are working on finding replacements.

Treasurer's Report:

George Gutshall reviewed the library's financial report.

We received all of the revenue that we expected this year. Overall we did well; the collections in fines and fees fell short of our expectation but donations and other gifts did make up the difference. The preliminary report does show a surplus in revenue, however this will be rectified with some outstanding invoices to be paid in fiscal year 2025. Our expenses in June is less than that of May, but as noted early, the outstanding invoices rectify this. Large expenses in June are as follows:

- We spent \$4,800 for roof repair outside the children's are in Martinsville.
- We purchased new chairs for Ridgeways (\$3,700) and refurbished chairs at Martinsville (\$2,600) with funds allocated to each branch from our State Aid.
- Each branch received a new laser printer at a combined cost of \$2,100.
- The branch managers received \$5,000 to spend as they with.

On a motion by Monica Hatchett, seconded by Yluelhaldi Rose, the report was approved unanimously.

Committee Reports:

There were no committee reports.

Old Business:

Rives Coleman reported that he had met with an attorney with the city about the chiller in Martinsville. The attorney recommended that the library notify the city about the chiller. There was further discussion to inform the new members about the HVAC problems at Martinsville and the need for a new chiller. The new members were informed of efforts to obtain estimates from local businesses and the estimate

received from Comfort Systems. Rives and George said that they would answer any questions regarding the chiller from the new member.

New Business:

Interim Director Melissa Chapman presented a background of Blue Ridge Regional Library covering the history, explanation of the set up of the library, and the funding streams of the library system.

Committee assignments are tabled until the August meeting. Yluelhaldi Rose said that she is continuing to work with Pizza Hut to give library card holders a discount if they show their library card. She is going to check to make sure that is in place and recommends the library post about it in the future.

The tentative board meeting schedule was circulated among present board members. Members discussed the possibility of moving to a later meeting time with 4:00 pm being floated as a possibility. Interim Director Melissa Chapman said she would check with the branches to see if the time change would be a problem, but didn't foresee an issue. Christopher Gardner expressed concern about the time change as he would not be able to attend future meetings at 4 pm. Ultimately, the board agreed to meet in August at Patrick County at noon.

Interim Director Melissa Chapman proposed that some of the money in the capital accounts be moved into the Virginia Investment Pool. She pointed out that this investment fund specialized in managing and serving government investment pools and have much higher interest rates than we currently receive. The board asked Administrative Assistant George Gutshall his opinion and he voiced his support of this proposal. The board then discussed the proposal and ultimately agreed to move a portion of the money from the capital accounts into the Virginia Investment Pool. Rives motioned to make the Director of the library and the board chair signatories of the VIP account and, in a second motion, moved to move \$290,000 into the VIP Liquidity Pool. Yluelhaldi Rose seconded the motion. The board votes to change the signatories on the VIP account and move \$290,000 into the VIP account. Greg Peitz abstains.

Friends Report:

There was no Friends report.

Director's Agenda:

Interim Director Melissa Chapman referred the board to the printed director's report.

Adjournment:

On a motion by Greg Peitz, seconded by Donata Worrell, the meeting was adjourned at 1:00.

Recorder
Melissa Chapman