

Minutes
Blue Ridge Regional Library Governing Board
Martinsville Library
September 15, 2021

Board members Rebecca Adcock, Margaret Caldwell, Rives Coleman, Betsy Haskins, Lora Mahaffey, Lewis Turner, and Sherry Vestal attended.

Also attending were Director Rick Ward and Interim Administrative Assistant George Gutshall.

Board members Marty Gardner and Bill Kirby were unable to attend.

Call to Order:

Board Chair Betsy Haskins called the meeting to order at 12:00 and welcomed those in attendance.

Minutes:

The minutes from the August 18th meeting in Martinsville were presented with one change and Lewis Turner moved that the minutes be approved, Margaret Caldwell seconded, and the motion passed unanimously.

Financial Report:

George Gutshall reviewed the library's financial report.

He reported that revenues were normal for this time of year and noted that the donation line for Martinsville would have a large increase due to moving the monies from the capital accounts to pay for the roof replacement at Martinsville. Our ability to take debit/credit cards has been popular with around \$3,000 coming in this past month for fines and fees.

He went over a list of expenses he included in his report showing large expenses that are paid at the first of the fiscal year that are annual fees we pay at this time every year.

He included in his report a copy of the MOU between Martinsville and Henry County for the proposed reversion of the city to a town which shows that Martinsville will still continue to fund the library.

He also noted that the City had not closed the books on last fiscal year as of yet.

On a motion by Margaret Caldwell, seconded by Rives Coleman, the board unanimously approved the financial report.

Committee Reports:

Margaret Caldwell, reporting on behalf of the Marketing Committee, said they met on September 8th. They have reactivated the Speaker's Bureau with several dates already scheduled and they have created an Advocacy and Marketing Five Year Plan. She also noted the it will be time to do another Library Public Survey in 2022.

Old Business:

Rick Ward reported that the IMLS had denied our request to use ARPA funds to renovate the bathrooms at all the branches and he has been working with Nan Carmack from LVA to get our funding approved using other criteria to receive the grant.

New Business:

Board Chair Betsy Haskins asked members to sign up for committee positions. Lewis Turner agreed to be on the Plant/Facilities and Personnel committees. Other members will need to let Betsy know which committees they would be willing to serve on.

There was a discussion about moving future board meetings to other branches on a rotating basis and the board will try to do so in the near future.

Friends Report:

Lewis Turner reported that the Friends will be holding their first book sale in two years on October 15th and 16th. They will have another sale on December 11th. He also reported that the Friends had approved purchasing a new display case for the Martinsville Library for approximately \$1,900. The Friends had an ad in the Bassett Heritage Day program and he asked that the branches start sending discarded books to the Friends once again. He plans to make a membership form for the branches to hand out to recruit new members for the Friends.

Director's Agenda:

Director Ward referred the board to the printed director's report.

He reported that he had received an email from Glenn Reynolds, our architect on the Bassett Expansion project, stating that they had completed the updates on the floor plan and were 90-95% complete with the exterior design and would meet this week to finalize the plan and send it for our review.

Closed meeting under § 2.2-3711(A)(1) for discussion of personnel matters.

Lewis Turner moved that the board enter closed session, Rives Coleman seconded, and the board entered closed session.

Margaret Caldwell moved that the board leave closed session, Betsy Haskins seconded, and the board left closed session.

All board members certified that the board discussed only the business for which they entered closed session.

Adjournment:

Margaret Caldwell moved that the meeting be adjourned at 2:20, Betsy Haskins seconded, and the meeting was adjourned.

Recorder
Rick Ward

Margaret Caldwell
Secretary