

Minutes
Blue Ridge Regional Library Governing Board
Martinsville Library
April 21, 2021

Board members Jim Allen, Margaret Caldwell, Rives Coleman, Janet Demiray, Betsy Haskins, and Debbie Youngman were in attendance. Bernice Scales joined by conference call.

Also attending were Director Rick Ward, Interim Administrative Assistant George Gutshall, and Ridgeway Branch Manager Amy Bunn.

Board members Marty Gardner, Kathy Hodges, Bill Kirby and Mary Campbell Stromire were unable to attend.

Call to Order:

Board Chair Betsy Haskins called the meeting to order at 12:03 and welcomed those in attendance. Director Rick Ward presented Ridgeway Branch Manager Amy Bunn with a 10 year service award plaque.

Minutes:

The minutes from the March 17th meeting in Martinsville were presented and Debbie Youngman moved that the minutes be approved, Margaret Caldwell seconded, and the motion passed unanimously.

Financial Report:

George Gutshall reviewed the library's financial report.

He reported that, after reviewing the budget for the remaining fiscal year, there would be a surplus in revenues due to an unexpected increase in State Aid, a surplus in unused insurance costs, a surplus in the Administrative Assistant salary, and donations of approximately \$2,200.

On a motion by Rives Coleman, seconded by Jim Allen, the board unanimously approved the financial report.

Committee Reports:

Margaret Caldwell, on behalf of the Marketing Committee, thanked the board members who provided refreshments to the branches on April 6th, National Library Workers Day, during National Library Week which was April 4 – 10.

Rick Ward passed around one of the new envelopes that the Marketing Committee had printed to receive donations to the library.

Old Business:

Rick also reported that he had contacted Service Roofing in regard to having the Martinsville roof replaced and they estimated it would be mid-May before they could get to it.

Board Chair Betsy Haskins reported that all three localities had issued proclamations recognizing National Library Week.

New Business:

Board Chair Betsy Haskins said there was a need to form a Fundraising Committee among board members to raise funds for needed improvements to all the branches as well as raise funds for the Bassett Expansion. After some discussion, the matter was referred to the Marketing Committee.

Rick Ward reported we had finally gotten our audit for last fiscal year.

On a motion by Debbie Youngman, seconded by Margaret Caldwell, the board voted unanimously to make June 19th, referred to as Juneteenth, a permanent holiday for all staff.

Friends Report:

George Gutshall reported the Friends had made a \$5,000 donation to the Summer Reading program.

Director's Agenda:

Director Ward referred the board to the printed director's report.

Adjournment:

Margaret Caldwell moved that the meeting be adjourned at 1:27, Rives Coleman seconded, and the meeting was adjourned.

Recorder
Rick Ward

Jim Allen
Secretary