

**Minutes**  
**Blue Ridge Regional Library Governing Board**  
**Martinsville Library**  
**October 21, 2020**

Board members Jim Allen, Margaret Caldwell, Rives Coleman, Janet Demiray, Marty Gardner, Betsy Haskins, and Debbie Youngman were in attendance.

Also attending were Director Rick Ward and Interim Administrative Assistant George Gutshall.

Board members Kathy Hodges, Bill Kirby, Bernice Scales, and Mary Campbell Stromire were unable to attend.

**Call to Order:**

Board Chair Betsy Haskins called the meeting to order at 12:05 and welcomed those in attendance.

**Minutes:**

The minutes from the September 16<sup>th</sup> meeting in Martinsville were presented and Margaret Caldwell moved that the minutes be approved, Janet Demiray seconded, and the motion passed unanimously.

**Financial Report:**

George Gutshall reviewed the library's financial report.

He reported that we had not received our first quarter payment as of yet from the City of Martinsville. He contacted the City about not receiving the payment and was told that they were aware of it but no reason was given.

He also reported that the funds in the Stifel capital accounts had all been withdrawn as specified by our auditors and the monies have been moved to our Carter Bank and Trust account. We plan to invest some of the funds in the Virginia Investment Plan but, with the possibility of an upcoming major capital improvement, we will hold off for now.

The library is in the process of acquiring Square Credit Card readers in an effort to accept debit/credit card payments from patrons. On a motion by Margaret Caldwell, seconded by Rives Coleman, the board voted unanimously to pursue opening an account at Carter Bank and Trust to accept the payments from the new system.

On a motion by Debbie Youngman, seconded by Jim Allen, the board unanimously approved the financial report.

**Committee Reports:**

Margaret Caldwell, on behalf of the Marketing Committee, reported that due to the pandemic they have not been able to promote the library system but will be on the lookout for opportunities.

**Old Business:**

Jim Allen reported that the person who had been interested in purchasing the old bookmobile has contacted our seller with Specialty Vehicles and has let him know they still want to make an offer for the vehicle once they get the funding required.

**New Business:**

Board Chair Betsy Haskins welcomed two new board members Rives Coleman and Marty Gardner to the board.

Rick Ward discussed the problems we are having with the roof at the Martinsville branch having an increasingly bad leak that contractors have tried to patch to no avail. He is going to get estimates on how much it will cost to have the roof replaced. Board member Rives Coleman will get in touch with a contact he has to see if they would be interested.

There was a discussion on reopening the library with the present pandemic facing us and it was agreed that, if conditions do not worsen before then, we will try going to an appointment only opening procedure on November 9<sup>th</sup>. Patrons will call and make an appointment to use the computers or browse for short periods with proper cleaning procedures between visits.

**Friends Report:**

There was no Friend's report.

**Director's Agenda:**

Director Ward referred the board to the printed director's report.

**Adjournment:**

Janet Demiray moved that the meeting be adjourned at 1:18, Debbie Youngman seconded, and the meeting was adjourned.

Recorder  
Rick Ward

Jim Allen  
Secretary