Minutes
Blue Ridge Regional Library Governing Board
Martinsville Library
June 10, 2020

Board members Jim Allen, Margaret Caldwell, Janet Demiray, Betsy Haskins, Bill Kirby, Bernice Scales, Mary Campbell Stromire, and Debbie Youngman were in attendance.

Also attending were Director Rick Ward and Interim Administrative Assistant George Gutshall

Board member Kathy Hodges was unable to attend.

Call to Order:

Board Chair Betsy Haskins called the meeting to order at 12:05 and welcomed those in attendance.

Minutes:

The minutes from the May 20th meeting in Martinsville were presented and Debbie Youngman moved that the minutes be approved, Margaret Caldwell seconded, and the motion passed unanimously.

Financial Report:

George Gutshall reviewed the library's financial report.

He reported that the library had excess revenue due to several factors including staff members unexpected retiring/leaving the system, excess medical insurance and computer funds, reduced electricity costs, and one branch's expenses being lower than expected. We are in the process of expending these funds to improve library equipment and services that include PPE supplies due to the COVID-19 outbreak.

After some discussion, on a motion by Bill Kirby, seconded by Debbie Youngman, the board approved unanimously the financial report, having adjustments made to the current FY19-20 budget, and the FY20-21 budget.

Committee Reports:

On behalf of the Finance Committee, Committee Chair Bill Kirby suggested we invite Gary Collins to come discuss our options for reinvesting our capital funds in the near future.

A nominating committee to select candidates for new officers was appointed. The committee will be comprised of Janet Demiray, Debbie Youngman, and Jim Allen.

Old Business:

Rick Ward reported that he had sent the required documentation to Specialty Vehicle Services concerning selling the old bookmobile.

New Business:

Board Chair Betsy Haskins said that she had not received all the responses for the Director's evaluation and that was postponed until next month. She also passed out the board's self-evaluation forms.

On a motion by Janet Demiray, seconded by Mary Campbell Stromire, the board voted unanimously to approve the five-year plan. It was noted that we would need to work on it during the coming year.

Friends Report:

Mary Campbell Stromire reported that the Friends next sale will be sometime in late fall due to COVID-19. The Friends are also providing funding for the Summer Reading program again this year.

Director's Agenda:

Director Ward referred the board to the printed director's report.

He reported on how we will be doing Summer Reading online this year.

It was decided that the next board meeting will be July 22nd at the Patrick County Library.

Adjournment:

Mary Campbell Stromire moved that the meeting be adjourned at 1:05, Margaret Caldwell seconded, and the meeting was adjourned.

Recorder
Rick Ward

Jim Allen
Secretary