Minutes
Blue Ridge Regional Library Governing Board
Bassett Branch Library
February 19, 2020

Board members Jim Allen, Margaret Caldwell, Janet Demiray, Betsy Haskins, Kathy Hodges, Bill Kirby, Bernice Scales, Mary Campbell Stromire and Debbie Youngman were in attendance.

Also attending were Director Rick Ward, Administrative Assistant Elizabeth Prillaman and Branch Manager Karen Barley.

No board members were absent.

Call to Order:

Board Chair Betsy Haskins called the meeting to order at 12:00 and welcomed those in attendance.

Minutes:

The minutes from the January 15th meeting in Collinsville were presented and Janet Demiray moved that the minutes be approved, Margaret Caldwell seconded, and the motion passed unanimously.

Financial Report:

Elizabeth Prillaman reviewed the library's financial report.

She reported that the revenues and expenses were in line with our expectations and she did not see anything of concern in operations at this time.

Bernice Scales moved that the financial report be accepted as presented, Bill Kirby seconded, and the motion passed unanimously.

Committee Reports:

Margaret Caldwell, on behalf of the Marketing Committee and Speakers Bureau, reported that she and Debbie Youngman had placed around 1,000 trifolds in area businesses, Her talk to the MHC Chamber of Commerce was on February 13th though only six members were present. She also noted that National Library Week is April 19th – 25th and she will be doing radio spots to promote the event. Rick handed out talking points to the representative board members from Martinsville and Henry County.

Old Business:

Rick gave an update on the Bassett Expansion Project. He had received an email from the architects and they have received the survey of the property but have some questions they sent to the surveyor and are waiting on his reply. They will notify us once they have more information.

Janet Demiray reported on behalf of the Blue Ridge Regional Library Foundation board met on February 10th and noted they are looking for new members as Sharon Kirby has resigned her position on the board. Linda Wilson has agreed to finish out her term as Treasurer. They have hired Emma Ravenel to create a website for the Foundation and she will doing the work on her own time. Their next meetings will be on April 13th, July 13th, and October 13th.

New Business:

The Finance Committee met before the board meeting to discuss our capital accounts that are invested in a mutual fund at Stifel. The auditors notified us that our investments could possibly be in violation of the Investment of Public Funds act. Bill Kirby has been in touch with Gary Collins at Stifel and he will investigate the matter in more depth and get back to the board.

Rick reported that Skywalker Roofing had given us an estimate on repairing the roof at the Ridgeway Branch. He showed the board a short video the representative had shot when inspecting the roof and noted how it will continue to break down in the future thus requiring more repairs. The representative gave an estimate of $2,899 to repair the roof and $26,432.56 to replace the roof. The board decided to send out an RFP to get other quotes for replacing the entire roof as we have the funds in our Great Expectations capital account. Rick will send out the RFP and noted we need to get the gables and trim painted if we do replace the shingles on the entire roof.

Friends Report:

Mary Campbell Stromire reported that the Friends next sale will be April 17th from 2:30 – 5:30 for Friends members and April 18th from 9:30 – 2 for the general public.

Director's Agenda:

Director Ward referred the board to the printed director's report.

He reminded everyone that the next meeting of the board would be in Ridgeway on March 19th.

Administrative Assistant Elizabeth Prillaman announced that she would be resigning from the library system effective March 6th.

Adjournment:

Mary Campbell Stromire moved that the meeting be adjourned at 12:45, Kathy Hodges seconded, and the meeting was adjourned.

Recorder
Rick Ward

Jim Allen
Secretary