Minutes
Blue Ridge Regional Library Governing Board
Martinsville Library
June 19, 2019

Board members Jim Allen, Margaret Caldwell, Janet Demiray, Betsy Haskins, Kathy Hodges, Bill Kirby, Carol Meyer, Bernice Scales and Mary Campbell Stromire were in attendance.

Also attending were Director Rick Ward, Administrative and Assistant Elizabeth Prillaman.

Board members Mary Ruth Reynolds and Mary Campbell Stromire were unable to attend.

Call to Order:

Board Chair Betsy Haskins called the meeting to order at 1:10 and welcomed those in attendance.

Minutes:

The minutes from the May 15th meeting in Martinsville were presented and Carol Meyer moved that the minutes be approved, Margaret Caldwell seconded, and the motion passed unanimously.

Financial Report:

Elizabeth Prillaman reviewed the library's financial report.

On a motion by Bill Kirby, seconded by Jim Allen, the board voted unanimously to move a $3,000 donation to the Bassett branch and a $1,000 donation to the Patrick branch to the FY2019 -2020 programming budget. These donations came in too late to be spent in this fiscal year.

Elizabeth talked about our capital accounts and noted that the market value had dropped considerably in the past month.

Bill Kirby moved that the financial report be accepted as presented, Margaret Caldwell seconded, and the motion passed unanimously.

Committee Reports:

Margaret Caldwell, on behalf of the Marketing Committee, reported that she and Kathy Hodges had created a first draft of a marketing plan for FY2019 – 2020 that she will send to the rest of the board once it has been checked over for corrections and errors and present it at the July meeting for approval. She has also created a "e-resource" flyer showing the Internet resource links that the library has on its website.

Rick reported that he had checked with other library directors about doing background checks on volunteers who will be working with children on a regular basis. It appears they all agree that those volunteers should have background checks but the library should pay for them. The board agreed that this is what we will do as well.

On a motion by Bill Kirby, seconded by Betsy Haskins, the board unanimously voted to amend the Meeting Room Policy to reflect the following statement "borrowed" from the Pittsylvania County Library system:

"The meeting room will not be available to any individual or organization selling goods or services of any kind as a result of the meeting. As an exception to this rule, the Board of Trustees and/or the Friends of the Library may sponsor events and/or book signings at which the author's work is sold."

The Nominating Committee put forth a slate of officers who will continue in their current roles with the exception of Carol Meyer who is coming off the board. The following were nominated: Board Chair – Betsy Haskins, Vice-Chair – Bernice Scales, Treasurer – Mary Campbell Stromire, and Secretary – Jim Allen. On a motion by Carol Meyer, seconded by Jim Allen, the slate of officers was unanimously elected.

The Personnel Committee will meet at a later date.

Old Business:

On a motion by Bernice Scales, seconded by Kathy Hodges, the board voted unanimously to adopt the budget for FY2019 – 2020.

Rick reported that the upgrade to the HVAC system in Martinsville seems to be working well. Elizabeth reported that the roof is leaking in Martinsville and we are looking to get someone to give us an estimate to fix it.

On a motion by Margaret Caldwell, seconded by Kathy Hodges, the board adopted the new five-year plan.

There was a discussion about fund raising and the BRRL Board meeting with the BRRL Foundation Board. It was decided to table any decisions at this time.

New Business:

The board has decided it wants to meet at every branch alternating between the branches each month. A schedule will have to be drawn up after discussion with the branch managers.

Board Chair Betsy Haskins passed out Director Evaluation forms to those who have not filled one out yet and asked they be sent to her before the next board meeting in July.

Friends Report:

There was no Friends report.

Director's Agenda:

Director Ward referred the board to the printed director's report.

Rick informed the board that he found out that Patrick County, who owns the library building, has put the library building as well as the county administration building up for collateral for a Revenue Anticipation Note.

Adjournment:

Janet Demiray moved that the meeting be adjourned at 2:41, Carol Meyer seconded, and the meeting was adjourned.

Recorder
Rick Ward

Jim Allen
Secretary