Minutes
Blue Ridge Regional Library Governing Board
Martinsville Library
February 20, 2019

Board members Jim Allen, Margaret Caldwell, Janet Demiray, Betsy Haskins, Bill Kirby, Mary Ruth Reynolds, and Mary Campbell Stromire were in attendance.

Also attending were Director Rick Ward and Administrative Assistant Elizabeth Prillaman.

Board members Kathy Hodges, Carol Meyer and Bernice Scales were unable to attend.

Call to Order:

Board Chair Betsy Haskins called the meeting to order at 12:10 and welcomed those in attendance.

Minutes:

The minutes from the January 16th meeting in Collinsville were presented and Margaret Caldwell moved that the minutes be approved, Mary Ruth Reynolds seconded, and the motion passed unanimously.

Financial Report:

Elizabeth Prillaman reviewed the library's financial report.

Mary Campbell Stromire moved that the financial report be accepted as presented, Janet Demiray seconded, and the motion passed unanimously.

Committee Reports:

Margaret Caldwell, on behalf of the Marketing Committee, reported that she had successfully gotten a link to the library's website on Patrick County Tourism's webpage. She has also drafted a letter to be sent to community groups to ask about having someone from the Speaker's Bureau speak to them about the library. She mentioned that April 10th would be Library Workers Appreciation day and asked if the board was interested in taking snacks and drinks to the various branches like they did last year and everyone agreed that it was a good idea.

On behalf of the Policy Committee, Janet Demiray presented a draft policy for Child Safety in the library. Rick will present it to the branch managers and department heads to get their input on the new policy.

On a motion by Bill Kirby, seconded by Jim Allen, the board voted unanimously to adopt a policy for when the power goes out at a branch: the staff will wait a half an hour and give the patrons that time to see if the power is restored and after that, it will be at the discretion of the branch manager as to how long the staff will wait before closing for the day using estimated power restoration times and their good judgement.

Old Business:

Rick and Elizabeth gave a report on a meeting they had with Southern Air the previous day and reported they had received two bids to fix the HVAC in Martinsville. They will wait until a representative from Southern Air brings a CO^2 monitor to check the air quality in the library and report back to the board.

Board Chair Betsy Haskins asked that those board members who had not already done so to send Rick their thoughts and ideas for the new five-year plan.

Rick reported that we have received an estimate of the final cost of the new Bookmobile which will be $102,791.00 due upon delivery of the new vehicle.

Mary Campbell Stromire is going to get in touch with the Bassett Historical Center to get the names of some architectural firms they used in their expansion project so we can start a feasibility study for the expansion of the Bassett branch which she will send to Rick.

On a motion by Mary Campbell Stromire, seconded by Mary Ruth Reynolds, the board voted unanimously to accept a bid from CarpetLand to install a new floor covering in the Martinsville meeting room at a cost of $4,320.53.

New Business:

Rick reported that the Virginia Library Association (VLA) is now offering a new affiliate membership plan that will allow all the staff and board members to be a member of VLA and we will take advantage of the offer.

Rick announced that Leandio Gravely has been given a new position in the library system of Program Coordinator and he will work with all the branches in the library system. Brian Robinson has been promoted to Interim Electronic Resources Supervisor.

Friends Report:

Mary Campbell Stromire reported that the Friends will have a "Fire Sale" to clear out a backlog of books in the Friends area sometime around the end of March.

Director's Agenda:

Director Ward referred the board to the printed director's report.

Rick will check with the branch managers about having the board meet at all the branches at least twice a year instead of just once.

Adjournment:

Bill Kirby moved that the meeting be adjourned at 1:16, Betsy Haskins seconded, and the meeting was adjourned.

Recorder
Rick Ward

Carol Meyer
Secretary