

**Minutes**  
**Blue Ridge Regional Library Governing Board**  
**Bassett Branch Library**  
**October 17, 2018**

Board members Jim Allen, Margaret Caldwell, Janet Demiray, Kathy Hodges, Bill Kirby, Carol Meyer, Mary Ruth Reynolds, Bernice Scales and Mary Campbell Stromire were in attendance.

Also attending were Director Rick Ward, Staff Administrative Assistant George Gutshall, Branch Manager Karen Barley and Stifel Representative Gary Collins.

Board Chair Betsy Haskins was unable to attend.

**Call to Order:**

Board Vice-Chair Bernice Scales called the meeting to order at 12:02 and welcomed those in attendance. Gary Collins from Stifel gave an overview of the library's portfolio and noted that we are in good shape at this time though the market is unstable. He will notify us if he feels we need to change anything.

**Minutes:**

As there was no meeting in September, the minutes from the August 16<sup>th</sup> meeting in Ridgeway were presented and Mary Campbell Stromire moved that the minutes be approved, Janet Demiray seconded, and the motion passed unanimously.

**Financial Report:**

George Gutshall reviewed the library's financial report.

He noted that the expenses were higher than our revenues for the past month as we pay annual bills that will have us covered for the rest of the year and will not be due again until next fiscal year.

A discussion of our investments resulted in the opinion that we should reinvest our dividends back into the funds at this time.

Carol Meyer moved that the financial report be accepted as presented, Kathy Hodges seconded, and the motion passed unanimously.

**Committee Reports:**

Margaret Caldwell, on behalf of the Marketing Committee, reported that the committee met on October 10<sup>th</sup> and had emailed the minutes of the meeting, a list of services and programs that the branches offer, and talking points that the committee has come up with to each board member. There was a discussion of the Speaker's Bureau and which groups it would target and the information that would be presented.

**Old Business:**

There was no old business.

**New Business:**

There was no new business.

**Friends Report:**

Mary Campbell Stromire reported that the next sale at the Martinsville branch will be Friends members' pre-sale on November 2<sup>nd</sup> from 2 – 5:30 and the public sale on the 3<sup>rd</sup> from 9:30 – 2. The Friends also supported and helped out at the “Night of Hope” cancer event held at the Martinsville library on October 1<sup>st</sup>.

**Director's Agenda:**

Director Ward referred the board to the printed director's report.

Rick said he had been notified by Tom Rose, Patrick County Administrator, that our quarterly payment would be delayed until November.

He also reported that the library had participated in Oktoberfest and was scheduled to have a booth at the Stuart Apple Dumpling Festival and the Dragon Festival at the Virginia Museum of Natural History.

Training Day was a big success and he and George will be working on the Bibliostat that's due in November.

**Adjournment:**

Mary Campbell Stromire moved that the meeting be adjourned at 1:10, Carol Meyer seconded, and the meeting was adjourned.

Recorder  
Rick Ward

Carol Meyer  
Secretary