

**Minutes**  
**Blue Ridge Regional Library Governing Board**  
**Patrick County Library**  
**April 12, 2017**

Board members Margaret Caldwell, Janet Demiray, Carol Meyer, Mary Ruth Reynolds, Bernice Scales, and Linda Wilson were in attendance.

Also attending were Director Rick Ward, Staff Administrative Assistant George Gutshall, Branch Manager Garry Clifton and guest Michael McKenzie.

Board members Betsy Haskins, Kathy Hodges, Bill Kirby, and Mary Campbell Stromire were absent.

**Call to Order:**

Board Chair Janet Demiray called the meeting to order at 12:15 and welcomed those in attendance.

**Minutes:**

The minutes from the March 15<sup>th</sup> meeting in Martinsville were presented and Linda Wilson moved that the minutes be approved, Margaret Caldwell seconded, and the motion passed unanimously.

**Financial Report:**

George Gutshall reviewed the financial report.

He reported that we have received approximately 77% of our revenue for this fiscal year. The Friends of the Library have donated \$5,000 for the Summer Reading program.

Expenditures are down a bit though we have spent about \$4,600 to set up a new email program that will move everything to the "cloud". By the time it is finished, it will cost about \$7,000-\$8,000.

He also noted that our mutual funds have been doing well the past couple months.

Bernice Scales moved that the financial report be accepted as presented, Mary Ruth Reynolds seconded, and the motion passed unanimously.

**Committee Reports:**

Margaret Caldwell reported that they had received a better response to the Marketing Committee's survey than they had anticipated. They were able to get 125 forms filled out at the Kroger in Martinsville and around 60 were completed at Lowe's Foods in Stuart.

**Old Business:**

Regarding the Bookmobile Fundraising Drive, Janet Demiray reported that the ad hoc committee had picked up two new members, Peggy Rogers and Rebecca Adcock, who want to help. George reported that there is around \$65,000-\$66,000 in the fund at this time.

Rick reported that, concerning the branch wish lists, the new tables have arrived at the Ridgeway branch, the lights in Collinsville are being installed, and a bid by Kendrick Paving had been accepted for the Bassett parking lot. On a motion by Linda Wilson, seconded by Carol Meyer, the board unanimously voted to spend \$5,600 from the capital accounts to repair the roof at Bassett.

**New Business:**

Janet Demiray passed out copies of the Director's goals to the board members and stated she would bring the Director's evaluation form to the next meeting and it was suggested the board do a self-evaluation as the Director will be doing soon.

Rick noted that we will need to review the 5 year plan and approve it at the June meeting of the board.

**Friends Report:**

There was no Friend's report.

**Director's Agenda:**

Director Ward referred the board to the printed director's report.

Rick reminded everyone that he will be at the VPLDA Director's Conference in Staunton from April 19 – 21.

**Adjournment:**

Margaret Caldwell moved that the meeting be adjourned at 1:02, Linda Wilson seconded, and the meeting was adjourned.

Recorder  
Rick Ward

Carol Meyer  
Secretary