

**Minutes**  
**Blue Ridge Regional Library Governing Board**  
**Martinsville Library**  
**November 16, 2016**

Board members Margaret Caldwell, Janet Demiray, Betsy Haskins, Bill Kirby, Mary Ruth Reynolds, Bernice Scales Mary Campbell Stromire, and Linda Wilson were in attendance.

Also attending were Director Rick Ward and Staff Administrative Assistant George Gutshall.

Board members Kathy Hodges and Carol Meyer were absent.

**Call to Order:**

Board Chair Janet Demiray called the meeting to order at 12:01 and welcomed those in attendance.

**Minutes:**

The minutes from the October 19<sup>th</sup> meeting in Bassett were presented and Mary Ruth Reynolds moved that the minutes be approved, Bernice Scales seconded, and the motion passed unanimously.

**Financial Report:**

George Gutshall reviewed the financial report.

He reported that we had received the Patrick County and Henry County second quarter payments and, with the e-rate payment we got recently, the revenue is in good shape. He noted that our capital accounts were doing well in the market.

He also reported that our expenses were in good shape with no surprises.

Due to an oversight, it turns out we had not reimbursed ourselves from the capital account for the Summer Reading program. On a motion by Bernice Scales, seconded by Mary Campbell Stromire, the board voted unanimously to move \$5,000 from the Summer Reading capital account to the General Fund.

Betsy Haskins moved that the financial report be accepted as presented, Margaret Caldwell seconded, and the motion passed unanimously.

**Committee Reports:**

There were no committee reports.

**Old Business:**

Janet Demiray reported on the last Foundation meeting and noted that the Foundation has agreed to help the Patrick Bookmobile Fundraising committee by being a repository for the funds from their efforts and the Foundation Chair's signature would be on the fundraising letters.

**New Business:**

Rick reported that the Patrick Bookmobile Fundraising committee was requesting that the board approve the release of some of the bookmobile fund monies to allow them to start a letter writing campaign. On a motion by Mary Campbell Stromire, seconded by Linda Wilson, the board voted unanimously to allow up to \$500 to be used for fundraising supplies.

Janet Demiray suggested that the board show its support of the Patrick County Bookmobile Fund by using some of our reserve money to help with the fundraising effort. After some discussion, Bill Kirby made a motion to designate \$10,000 from the Computer Replacement Fund to be moved to the Patrick County Bookmobile Fund. The motion was seconded by Mary Campbell Stromire and the board voted to pass the motion with Bernice Scales abstaining.

**Friends Report:**

Mary Campbell Stromire reported that the recent Friends' book sale brought in \$900; they have received \$300 in membership dues, contributed \$50 to help Janet Boucher with the Smart Beginnings Holiday Basket Extravaganza, and donated \$200 to the Bookmobile Fund. They are also going to help Amy Bunn get the Ridgeway branch a memorial bench and gave Jim Woods a going away gift.

The next sale in Martinsville will be February 4<sup>th</sup> and the next sale in Patrick County will be March 18<sup>th</sup>.

**Director's Agenda:**

Director Ward referred the board to the printed director's report.

Rick announced that he had promoted Cecil Holland to be the new Martinsville Branch Manager. Tammy Cope will take over the role of Bookmobile Coordinator with Gayle Wagoner from the Bassett branch taking Tammy's place and poor Karen Barley looking for another part-time staff member.

The board asked Rick to compile some projects from the branch wish lists that can be done now with the funds we have in our reserve accounts.

It was also noted that the Collinsville branch will now be open on Saturday though it will mean closing early on Wednesday.

**Adjournment:**

Linda Wilson moved that the meeting be adjourned at 12:53, Bill Kirby seconded, and the meeting was adjourned.

Recorder  
Rick Ward

Carol Meyer  
Secretary