

**Minutes**  
**Blue Ridge Regional Library Governing Board**  
**Ridgeway Branch Library**  
**August 18, 2016**

Board members Margaret Caldwell, Janet Demiray, Betsy Haskins, Kathy Hodges, Bill Kirby, Carol Meyer, Mary Ruth Reynolds, Bernice Scales, Mary Campbell Stromire and Linda Wilson were in attendance.

Also attending were Director Rick Ward, Staff Administrative Assistant George Gutshall and Ridgeway Branch Manager Amy Bunn.

**Call to Order:**

Board Chair Janet Demiray called the meeting to order at 12:05 and welcomed those in attendance.

**Minutes:**

The minutes from the July 20<sup>th</sup> meeting in Martinsville were presented and Carol Meyer moved that the minutes be approved, Kathy Hodges seconded, and the motion passed unanimously.

**Financial Report:**

George Gutshall reviewed the financial report.

He reported on the yearend figures and said our revenues were higher than projected due to the capital funds to pave the Ridgeway parking lot and an interest payment on our unallocated funds account among other things. Naturally our expenses were higher with the paving of the parking lot along with buying new computers for Bassett and computer chairs for all the branches.

He noted that the expenses in July and August will be rather high considering we are paying some of our bills that are due annually such as our insurance, Overdrive (e-books), and TLC which is our circulation module.

It was reported that we have finally gotten our microfilm for the Martinsville Bulletin straightened out though it was an expensive proposition.

Bernice Scales moved that the financial report be accepted as presented, Carol Meyer seconded, and the motion passed unanimously.

**Committee Reports:**

Linda Wilson suggested to the Buildings and Grounds committee that we look into the lack of gutters at the Patrick branch as it is gouging out big holes in the ground and causing mold and moss to grow on the side of the building. She has taken several pictures and will send them to Patrick County Administrator Tom Rose to see if the county will do something about it.

**Old Business:**

It was noted that the Foundation Committee would meet after the board meeting to discuss getting a bank account set up among other items to be discussed.

On a motion by Carol Meyer, seconded by Linda Wilson, the board voted unanimously to purchase a new bookmobile as soon as the funds become available.

**New Business:**

Rick reported that on December 1, 2016 new overtime rules will go into effect and anyone who works 40 hours/week and makes less than \$47,476 annually will be eligible for overtime. This means that all of our library staff who works 40 hours/week, with the exception of the Director, will now be eligible for overtime. This will adversely affect our scheduling as many of our branch managers work over 40 hours per week to cover special events, cover sick leave, etc. He will look into our options.

The phone system in the Patrick branch died and the new system is going to cost \$1,792. On a motion by Linda Wilson, seconded by Carol Meyer, the board voted unanimously to take the money from the Patrick County capital account.

**Friends Report:**

Mary Campbell Stromire reported that the next Friend's sale will be Tuesday, August 30<sup>th</sup> from 3 – 8PM and the sale in Stuart at the Patrick branch will be October 8<sup>th</sup>.

**Director's Agenda:**

Director Ward referred the board to the printed director's report.

Rick reported that Congressman Robert Hurt's office contacted us and he will be coming to the Ridgeway branch on August 29<sup>th</sup> at 3:30PM to thank the library for letting them use our facilities for their constituent services. The entire Board of Trustees is invited to attend and Congressman Hurt's office will notify Henry County Administrator Tim Hall so that he can let the Henry County Board of Supervisors know about the event.

The sidewalk in front of the Martinsville library has tiles coming loose and has been the source of complaints from patrons. One cost estimate is \$1,500 and we will see if we can get more though Branch Manager Jim Woods has called numerous contractors who have not returned his calls.

Rick also reported that the Cancer Task Force has scheduled a month long event called *Inspired by Cancer* and will feature an art display by the Danville group Throw Paint at Cancer. In conjunction with that, Michele Ryan will come and speak about her book, *Cancer: What I Wish I Had Known When I Was First Diagnosed Tips and Advice from a Survivor*, on September 14<sup>th</sup> at 1PM at the Patrick branch and at 6PM at the Martinsville branch. The Martinsville event will have a reception before the 6PM talk and the Friends of the Library have graciously agreed to act as our host with heavy hors d'oeuvres.

Rick noted that he will be on vacation from August 19<sup>th</sup> – 25<sup>th</sup>.

**Adjournment:**

Carol Meyer moved that the meeting be adjourned at 1:07, Linda Wilson seconded, and the meeting was adjourned.

Recorder  
Rick Ward

Carol Meyer  
Secretary