

Minutes
Blue Ridge Regional Library Governing Board
Martinsville Library
February 17, 2016

Board members Margaret Caldwell, Janet Demiray, Betsy Haskins, Kathy Hodges, Bill Kirby, Carol Meyer, Mary Ruth Reynolds, Melanie Soulos, and Linda Wilson were in attendance.

Also attending were Director Rick Ward, Staff Administrative Assistant George Gutshall, and Children's Librarian Janet Boucher

Board member Mary Campbell Stomire was absent.

Call to Order:

Board Chair Janet Demiray called the meeting to order at 12:07 and welcomed those in attendance.

She then presented Janet Boucher with a plaque recognizing her twenty years of service to the library. Rick Ward was then presented with a plaque recognizing his fifteen years of service to the library.

Minutes:

The minutes from the January 20th meeting in Collinsville were presented and Linda Wilson moved that the minutes be approved, Carol Meyer seconded, and the motion passed unanimously.

Financial Report:

George Gutshall reviewed the financial report.

He reported that our revenues appear to be up a bit due to our receiving our fourth quarter payments from Patrick County and the Library of Virginia. He noted that fine income is still holding up though it had dropped some and DSO money is starting to come in.

Expenses are on track though we did incur snow removal costs recently which we try to budget for but is always unpredictable.

He also mentioned that our HVAC maintenance contract with Southern Air will expire in June and we will need to negotiate a new agreement.

Carol Meyer moved that the financial report be accepted as presented, Kathy Hodges seconded, and the motion passed unanimously.

Committee Reports:

The Foundation Committee met half an hour before the regular board meeting and it was decided to ask Beth Clark, Sharon Kirby, and Paula Burnette to join the Foundation Board. Betsy Haskins was also asked to join the board and she agreed during the regular meeting. It was also decided to open a bank account for the Foundation. Janet Demiray will present more detailed minutes of the meeting at a later date.

The Policy Committee met and Melanie Soulos presented the minutes of the meeting and there was a lengthy discussion on what they came up with concerning our capital accounts. It was decided there needed to be further work on the policy and the committee will meet again.

Old Business:

Rick reported that he had delivered our budget requests for the next fiscal year to the localities. He and the three branch managers from Henry County will be meeting with their Board of Supervisors on Tuesday, February 23rd at 3PM.

Board chair, Janet Demiray, has been working on talking points for the board members to discuss with their representatives about our budget requests and the library system's importance to the community. She has finished the Patrick County and Martinsville ones and will send those out. She will have the Henry County one finished soon as she can as she didn't get the request letter until the morning of this meeting.

New Business:

There was no new business.

Friends Report:

Rick reported that the next Friends sale will be at the Patrick County branch on March 12th from 10 – 2.

Director's Agenda:

Director Ward referred the board to the printed director's report.

Adjournment:

Melanie Soulos moved that the meeting be adjourned at 1:12, Kathy Hodges seconded, and the meeting was adjourned.

Recorder
Rick Ward

Carol Meyer
Secretary