

Minutes
Blue Ridge Regional Library Governing Board
Bassett Branch Library
October 14, 2015

Board members Margaret Caldwell, Janet Demiray, Betsy Haskins, Kathy Hodges, Mary Ruth Reynolds, Mary Campbell Stromire, and Linda Wilson were in attendance.

Also attending were Director Rick Ward, Staff Administrative Assistant George Gutshall and Branch Manager Karen Barley.

Board member Dave Cuthbertson, Bill Kirby, Carol Meyer, and Melanie Soulos were absent.

Call to Order:

Board Chair Janet Demiray called the meeting to order at 12:05 and welcomed those in attendance.

Minutes:

The minutes from the September 16th meeting in Martinsville were presented and Mary Campbell Stromire moved that the minutes be approved, Kathy Hodges seconded, and the motion passed unanimously.

Financial Report:

George Gutshall reviewed the financial report.

He reported that our revenue is up due to the \$5,000 from the Summer Reading capital account that was reimbursed to the general fund this month, our final e-rate payment, and a \$4,500 mini-grant from the Martinsville Henry County Coalition for Health and Wellness plus our fees and fine collections are up through this quarter as well.

Our expenses may appear to be up but are actually for bills that are paid for the entire year. He noted that we have invested more of the capital accounts balance in our Stifel mutual fund.

Linda Wilson moved that the financial report be accepted as presented, Margaret Caldwell seconded, and the motion passed unanimously.

Committee Reports:

Mary Campbell Stromire volunteered to be on the Finance Committee to round it out to four members. As it turns out, there are already four members on that committee so we'll need to discuss later if we need another member.

Old Business:

Rick reported that two contractors showed up to scope the parking lot at the Ridgeway branch, Clark's Trucking and Paving and J.C. Joyce Paving. After some discussion with the two companies, he recommended that we wait until December to send out for bids and have the work done in the spring. He noted that, in addition to having the entire lot torn up and repaved, a section of the curbing and gutter will need to be replaced as it has settled and water stands there.

New Business:

It was decided to proceed with having Kim Armentrout from the Library of Virginia to come to the Martinsville library on our next meeting date, November 18th, at 12 noon for board training.

Friends Report:

Mary Stromire reported that the Friends' sale at the Patrick branch brought in \$900 though the day was cold, rainy and dreary. She thanked board members Janet Demiray and Linda Wilson for volunteering to help out and praised the library staff for a job well done.

The Friends also have given children's librarian Janet Boucher \$100 to purchase items for a gift basket to be auctioned off for Smart Beginnings.

She noted the next sale dates in Martinsville will be: Preview Night – November 6th 3PM to 5:30PM and November 7th 9:30AM to 2PM.

Director's Agenda:

Director Ward referred the board to the printed director's report.

Rick reminded everyone of the upcoming festivals and celebrations that weekend and invited everyone to attend at least one of them.

Karen Barley reported that they had the roof leaks at the Bassett branch worked on by Lamar Quinn who was able to temporarily repair the most serious leaks and will be giving us an estimate to fix the entire roof when the weather permits. She also reported that they had started a young adult group at the branch they are calling the Teen Advisory Group or TAG and they are meeting twice a month at the branch.

Adjournment:

Linda Wilson moved that the meeting be adjourned at 12:55, Betsy Haskins seconded, and the meeting was adjourned.

Recorder
Rick Ward

Carol Meyer
Secretary