

**Minutes**  
**Blue Ridge Regional Library Governing Board**  
**Martinsville Library**  
**July 15, 2015**

Board members Margaret Caldwell, Janet Demiray, Bill Kirby, Carol Meyer, Melanie Soulos, Mary Stromire, and Linda Wilson were in attendance.

Also attending were Director Rick Ward and Staff Administrative Assistant George Gutshall.

Board member Kathy Hodges was absent.

**Call to Order:**

Board Chair Janet Demiray called the meeting to order at 12:10 and welcomed those in attendance.

**Minutes:**

The minutes from the June 17<sup>th</sup> meeting in Martinsville were presented and Carol Meyer moved that the minutes be approved, Melanie Soulos seconded, and the motion passed unanimously.

**Financial Report:**

George Gutshall reviewed the financial report.

He reported that though the final bills for last fiscal year are still coming in, we will be close to finishing out the year with a surplus of between \$5,000 and \$10,000 which will be less than a 1% variance for a \$1.7 million dollar budget. The process is working well.

Our expenses will vary in the coming year as we have no way of predicting certain things such as how much snow removal we'll need to pay for, building and ground expenses, and vehicle maintenance and upkeep. We can only budget for it and hope we are right.

Our bonds have been called for our capital accounts at Stifel Nicolaus and George and Rick will meet with Gary Collins to discuss what can be done to invest them. The Finance Committee will then meet with George and Rick on July 27<sup>th</sup> at 1PM to see what they can recommend to the full board.

Melanie Soulos moved that the financial report be accepted as presented, Mary Stromire seconded, and the motion passed unanimously.

**Committee Reports:**

There were no committee reports.

**Old Business:**

It was decided that the Foundation Committee needed to meet and it was agreed that they would meet July 27<sup>th</sup> at 12 noon in the Martinsville meeting room. Rick will contact Christine Pegram and see if she can attend.

**New Business:**

On a nomination by Linda Wilson, seconded by Bill Kirby, Carol Meyer was elected the Secretary of the board and on a motion by Melanie Soulos, seconded by Margaret Caldwell, the board voted unanimously to keep Janet Demiray, Chair; Melanie Soulos Vice Chair; and Linda Wilson Treasurer for FY 2015-16.

Margaret Caldwell was appointed to the Personnel Committee.

**Friends Report:**

Mary Stromire reported that the Friends don't meet in July or August but there will be a sale in August.

**Director's Agenda:**

Director Ward referred the board to the printed director's report.

Rick noted that we had been approved for our State Aid in the amount of \$316,287 for this fiscal year.

He also mentioned that, after this year's e-rate refund, the amount we apply for a refund will be lower but our reimbursable amount will rise to 90% from the current 82%.

**Reminder: the next Board meeting will be at the Ridgeway Branch on August 20<sup>th</sup> which is a Thursday!**

**Adjournment:**

Carol Meyer moved that the meeting be adjourned at 12:50, Melanie Soulos seconded, and the meeting was adjourned.

Recorder  
Rick Ward

Carol Meyer  
Secretary